



# WILL REGIE

Maximising Your WillPower-Fit

With Passion. Purpose. Performance



## Coaching Agreement

### Introduction

I am very much looking forward to working with you as your coach. Before we commit to working together, I want you to be familiar and comfortable with my terms of business, as outlined below. If you have any questions or concerns, please feel free to ask. When you're comfortable, please sign this coaching agreement in the space provided below and return to me prior to us starting work. Thank you.

This agreement is between Mr O. W. Omoregie ("Coach") and "Client". Both parties agree to the following:

- I agree to provide You coaching services to facilitate your personal development ("Coaching") in the form of conversations or meetings ("Sessions") on the terms detailed below.
- You agree to commit to the coaching process.
- You and I agree to be bound by the attached Terms of Business.
- You and I agree to the arrangements and payment terms outlined below.
- You allow me to list your name in my Coaching Log (for credentialing).

### **Arrangements:**

- Period of Coaching is the elapsed time to complete 6 Session(s).
- Commencement Date of the Coaching: \_\_\_\_\_
- Our coaching alliance is designed by us, driven by your agenda. The above arrangements can therefore be extended by mutual consent, as coaching objectives evolve.

**Results:** You agree to take full responsibility for the results you achieve.

**Fees:** You agree to pay a fee of 89£ per session for a total fee

Discount for a package of 299£ for the agreed coaching programme of 4 sessions.

Discount for a package of 439£ for the agreed coaching programme of 6 sessions.

Discount for a package of 649£ for the agreed coaching programme of 9 sessions.

Discount for a package of 859£ for the agreed coaching programme of 12 sessions.

**Premium** Discount for a package of 999£ for the agreed coaching programme of 12 sessions and complete access and other Benefits .

## **COACHING PRACTICE & RELATIONSHIP:**

Coaching is a relationship between the Coach and the Client to facilitate the process of personal, professional and / or spiritual growth and development. The Client and Coach agree that the coaching relationship will be designed together.

Coaching is for individuals who are emotionally and psychologically well and who want to make changes and move forward in their lives. Coaching is not mentoring, advice, therapy or counselling.

By entering into this relationship, the Coach and Client acknowledge that the client wants to make significant progress and/or change in his/her life and that progress and change happen at rates that are unique to each individual.

## **COACHING SESSION PROCEDURES:**

Coaching sessions are conducted in-person one-on-one, (Skype), phone or email.

- **For Non-Local or Remote Coaching:** (via telephone, Email or Skype), offer to contact you at our agreed time
- **For in-Person Coaching:** We both commit to meet at the agreed time
- We both commit to being available, on time and well-prepared for our agreed session.
- If the Client is more than 15 minutes late for the coaching session, the Coach will assume the session is cancelled and the Client will forfeit the session fee. Cancelling and/or rescheduling a coaching session is easily done with appropriate notice. Please allow at least 24-hour notice to appointment changes.
- The Coach has the right to terminate the coaching relationship at his discretion at any time and for any reason. If this occurs, the Coach will refund the Client any pre-payment of coaching sessions that did not occur.

## **Session Preparation**

- I want to provide you with the best possible service, support and coaching experience. As such, it is important you come well-prepared to each session, ready to report on and discuss actions and assigned homework.
- Clients who continually come ill-prepared to sessions are unlikely to enjoy the deeper benefits of coaching; and where I feel the coaching programme is not being given the appropriate priority, then in both our interests I am likely to terminate this coaching agreement.

## **Confidentiality:**

The coaching relationship is built on trust. The Coach agrees to keep all information about and conversations with the Client private and confidential. No personal ideas, information, thoughts or experiences expressed by the Client will be shared with anyone without the permission of the Client. Confidentiality is the Client's right, regardless of who is paying the coaching fees. From time to time, the Coach may share the nature of the coaching session, without any Client identifying details, with either another coaching professional or mentor for the purpose of the Coach seeking guidance or with students and readers for educational purposes.

### **Confidentiality exceptions include:**

1. Information requested through a court order or subpoena
2. If the Client is a danger to themselves or others
3. When there's more than one person present in the room listening to the coaching session
4. When the coaching session is being recorded (Coach is required to make Client aware if the session is being recorded.)

### **Payment Details:**

All fees are expressed in British Pounds and are to be paid in advance of each coaching session, per the agreed upon rates and dates.

Payments may be made by bank transfer, PayPal.

All packages must be completed within six months unless other arrangements are made.

If Client has chosen the payment plan option, the payment terms do not change if Client decides to postpone sessions. If the unlikely event that the Coach postpones sessions, the payment terms will adjust accordingly to accommodate Client.

### **Signatures**

- By signing this Agreement, we agree to be bound by the attached Terms of Business and to the aforementioned arrangements and payment terms.

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Mr O W Omoregie, Coach

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**Client**

Date \_\_\_\_\_